



BMS INSTITUTE OF TECHNOLOGY AND MANAGEMENT
CONSOLIDATED ACADEMIC MONITORING AUDIT REPORT

Dean
(A)

Date: 07-07-2021

Sl. No.	Department	Reviewer Comments
1.	ECE <i>Dr. Hanumanjay</i>	<ul style="list-style-type: none">• Verified all the documents as per format, HoD's signature is missing in few places. Prof. Shivanandaiah B not submitted work diary. Dr. Surekha R G not reported during the visit.
		<ul style="list-style-type: none">• Dr. Hanumantharaju M C, Prof. Mala & Prof. Jayadeva G S are not handling any lab sessions in the present semester.• Dr. Ambika R, Dr. Shobha Rani A, Prof. Mamatha, Prof. Jagannatha K B, Prof. Sabina R, Prof. Vinutha, Dr. Deepa Reddy, Prof. Robin Singla & Dr. Prachi Sharma are co-teachers in the lab. All the lab records are uploaded in lab incharge faculty google class room.• Dr. Anitha V joined the institute in the month of June 2021 she did not present any documents during auditing prof. Asha G H is on long leave (ML).• Dr. Jayadeva, Dr. Surekha R G completed their work diary and attendance.
2.	ME (UG, PG) <i>Dr. Sunanda</i>	<ul style="list-style-type: none">• FDP conducted on " Sustainable Electric Mobility-Opportunities and Challenges" 15th to 21 April 2021• Everything checked and verified.
		<ul style="list-style-type: none">• OBE Activity is planned for all the subjects. It covers beyond the syllabus content.• Blue books of test 1 verified. Test 2 evaluation is under progress.• Records are verified in GCR as per the schedule.• Course file contents verified for all the subjects.• Open ended experiments are planned & it will be conducted at the end.• Dr. Sangamesh has applied CL and his documents are yet to be verified.
3.	ETE <i>Dr. Anjan . K</i>	<ul style="list-style-type: none">• Course file are in soft copy.• Academic monitoring signature needs to be updated.• FDP has been conducted by the dept. in Apr 2021.• Project Expo is planned in later part of Jul 2021.• Lab and blue book evaluation shown in GCR.
		<ul style="list-style-type: none">• OBE activity has been planned by the staff and it was shown in GCR. Staff members have planned for content delivery beyond syllabus. The above anomaly has to be rectified and submitted with necessary correction by 07.07.2021.• Visit to the dept. of ETE was made on 05-07-21 at 3.30Ppm, all the documents were verified. The documents related OBE, lab record, content beyond syllabus was verified in soft copy. Faculty documents which were not available on 02-07-21 was also verified.
4.	EEE <i>Dr. Aparna</i>	<ul style="list-style-type: none">• All the documents are checked and verified.• Prof. Ozwin Dsouza informed me that he will be showing the documents to me on 5th July 2021.• Open ended experiments are planned and yet to be done.

		<ul style="list-style-type: none"> The staff during audit who have not shown the documents are required to do so before 06-07-21. Prof. Ozwin Dsouza has shown the documents on 05-07-21. Dr. Sanjay Lakshmi Narayana has prepared and shown the course file on 05-07-21. Prof. Manjula B K has shown the course file on 05-07-21.
5.	CV <i>Dr. Radhika</i>	<ul style="list-style-type: none"> Few faculty members have not taken HoD signatures in student attendance and work diary. The faculty members showed the lesson plan and 3 faculty members showed the documents in online mode. After review of the above, the connections ^{connections} with respect to observations above will have to be completed and updated to the auditor by 06-07-21.
6.	ISE <i>Dr. Ambika R</i>	<ul style="list-style-type: none"> Verified all the documents as per the format. HoD's signature is missing. Prof. Gireesh Babu and Prof. Ambika Rani Subhash will be showing the attendance and work diary on 05-07-21 as they do not have soft copy during the audit. Prof. Chandrashekhar completed the works diary on 6-7-21 Prof. Ambika Rani Subhash attendance and work diary are verified on 06-07-21.
7.	MCA <i>Dr. Sheela K</i>	<ul style="list-style-type: none"> All faculty members have maintained well. Prof. Nirupama has to complete the lab manual for this semester. MCA dept. is conducting mock exam for all the subjects from this academic year. This is an initiative by Dr. Hanesh. In MCA, they have completed 4th Sem (1 test – offline and 2 test were online). Blue books for I Test available and other two tests online. The 2nd Sem has first started and documents are found to be in proper format.
8.	CSE (UG, PG) <i>Dr. Shoba R</i>	<ul style="list-style-type: none"> 1 FDP on conducted on "Emerging trends on Data analytics on 10th May 2021– 14th May 2021. Attendance, Work diary, Course file is being verified and the same is recorded.
9.	AI & ML <i>Dr. Siddiq</i>	<ul style="list-style-type: none"> Attendance, Diary, Course file updation under process.
10.	Physics <i>Dr. Chelvan R</i>	<ul style="list-style-type: none"> The documents were verified as per the checklist. The documents were maintained well at the dept.
11.	Chemistry <i>Dr. Prashant A</i>	<ul style="list-style-type: none"> Single course file maintained with CO-PO analysis in a separate file. CO-PO analysis, inclusion in the current academic year is not shown. On leave. Documents not submitted. (<i>Dr. Sudheer K. H</i>) One FDP conducted in the department. Uniformity in documentation and discussion on OBE is essential in chemistry dept.
12.	Mathematics <i>Dr. Binay R</i>	<ul style="list-style-type: none"> All faculty registers have maintained well and up to date. All faculties have completed 25-35 classes for both 2nd and 4th semester classes. One FDP conducted by the dept. in online mode. Course file maintained by the dept.

Dean Academics

7-7-21

Dear(A) pls ensure that all deviations are fixed and processes are adhered to strictly.

Principal

07/7/21